

SLPOA BOD Meeting Minutes

June 10, 2021

Home of Gail Hagen

Board Members Present: GPM, GH, JK, TP, RF

Board Members Absent: KR, AS

Guest: Linda Dimitrijevic

Gary Miller called the meeting to order at 6:30 PM.

- (1) The minutes of the May 20, 2021 BOD meeting were reviewed by the board members present. A motion by JK was made to approve the minutes, and seconded by RF. All were in favor.
- (2) Treasurer's Report – JoLene reported that the balances in our accounts are as follows: \$8,676.78 in checking, and \$26,127.55 in the money market. The Lake Protection Fund is \$18,188.95, and is included in the money market total. The total of both accounts is \$34,804.33.
- (3) Membership Update – Jolene and Gail reported that the total number of paid memberships for the 2021-2022 membership year received to date is 83. Gail reported that an email reminder was sent asking for members to renew prior to the Annual Meeting on June 12, 2021. Also, a letter and membership form has been mailed to property owners. Gail and JoLene will have a table set up at the Annual Meeting to accept membership renewals and fees.
- (4) BOD Member Recruiting Status – Gary has had conversations with a few people about the opportunity to serve on the SLPOA board. We have one member that is interested in serving on the board, and is also present at this board meeting – Linda Dimitrijevic. Also, Kelsey Roth has asked to step down due to other obligations. She also suggested that we consider appointing her husband, Steve Roth, to her position. GH made a motion to appoint Steve Roth to serve in Kelsey's board position until the Annual Meeting. JK seconded the motion and all were in favor.
- (5) Linda Dimitrijevic has completed a detailed financial review of the SLPOA financial records from June 1, 2020 to May 30, 2021. The following were noted:
  - a. The checking account balanced as has been reported by JK;
  - b. The money market account balance matched as reported by JK;
  - c. All checks had dual signatures (President & Treasurer) except for one;
  - d. All deposits were validated;
  - e. All invoices paid were validated to be related to SLPOA business;
  - f. All required reporting for Non-Profit status had been accurately filed timely.

Linda had a few suggestions that will be implemented for 2021-2022 financial year:

- a. Order duplicate checks so that we would have a copy of all checks;
- b. Start a new file for each operational year;
- c. Keep a separate register for each operational year;
- d. Prepare a detailed list of Expenses to report at each SLPOA Board Meeting

GM asked that Linda review 2019/2020 membership year as well. The financial review was not completed last year due to COVID and cancellation of Annual Meeting. The financial records will still need to be reviewed. Linda will perform the review with the goal of having it completed prior to the Annual Meeting on the 12<sup>th</sup>.

(6) Annual Meeting Plans

- a. Gail purchased the strawberries and bananas. The Strawberries will be cleaned and prepped prior to Saturday. The bananas will be cut in half the morning of the meeting
- b. Camp Joy will be supplying and preparing the Pancakes, Eggs, Sausage, syrup, butter, pancake syrup, and coffee.
- c. We will have donation boxes out for Camp Joy and the SLPOA Lake Protection Fund. GH will bring.
- d. Review of Annual Meeting Agenda
  - i. Call to Order
  - ii. Introduction of Current Board Members
  - iii. Overview of Agenda
  - iv. Presentations – Jim Wolters, MN DNR Area Fisheries Manager, and Matt Yovarow, Asst. County Engineer
  - v. Treasurer’s Report
  - vi. Financial Records Review
  - vii. President’s Report
  - viii. Board Member Nomination Call and Election
- e. A Ballot will be prepared in case there are more nominations for Board seats.
- f. Gary will also recognize Aubrey and Brenda Ebanks for their tremendous support of the SLPOA website and membership communications. Gary will present them with our gift.
- g. We reviewed the door prizes that have been collected. GH will bring the tickets. One ticket will be provided to each household attending.
- h. GH will prepare Thank You notes to send to businesses that supplied door prizes.
- i. GM will have additional copies of the Spring Newsletter, Lake Directories, and Swamp Shark Tournament Sign-up sheets at the meeting.

(7) Swamp Shark Tournament – the following items were discussed to prepare for the Swamp Shark Tournament scheduled for June 19<sup>th</sup>:

- a. GH will ask her daughter to take pictures
- b. JK has placards for all of the winning places
- c. T-Shirts will be available to give out at the Annual Meeting
- d. GM will get the Bell’s Resort Gift Cards
- e. JK will get the cash and envelopes ready for the winning teams
- f. GH will bring a canopy to set up at Bell’s near the dock
- g. GM has responded to a member that sent emails to the board questioning why we would hold a tournament to reduce the number of small northers. He was provided supporting information with specifics including DNR test netting, DNR Support and approval of tournament, and overall benefits to Star Lake fisheries. Jim Wolters, DNR Fisheries Manager will present information on the state of the Star Lake fishery at the annual meeting.

(8) Recap of Action Items:

- a. Update the meeting minutes from draft to FINAL for posting on the SLPOA website – GH.
- b. Implement suggestions from Financial Review – JK
- c. Print Membership file and copies of Membership Forms for annual meeting – GH
- d. Provide 2019-2020 financials to Linda for review – JK
- e. Prepare donation boxes and bring to annual meeting – GH
- f. Prepare ballot for board election and have copies ready for annual meeting – GM
- g. Pick up gift for Aubrey and Brenda Ebanks – GM
- h. Bring tickets for door prizes – GH
- i. Prepare List of businesses that donated door prizes and display at annual meeting – GM
- j. Send Thank You notes to businesses that donated door prizes – GH
- k. Bring ballots, Directories, Spring Newsletter copies and Swamp Shark forms to annual meeting – GM
- l. Bring Swamp Shark t-shirts to annual meeting – JK
- m. Purchase Bell's gift cards for tournament – GM
- n. Prepare cash envelopes for place winners – JK
- o. Bring canopy to Bells for tournament - GM

The meeting was adjourned at 8:30 PM. The next board meeting will be held at 6:30 on July 15th at the home of JK, 33726 Beaver Dam Trl.

Respectfully Submitted,

Gail Hagen  
Secretary, SLPOA